



INTEROFFICE MEMORANDUM

**Minutes
Roadway Agreement Committee
Public Works Main Conference Room & Virtual Component via Webex
February 3, 2021**

Members Present: Jon Weiss – Planning, Environmental & Development Services Department (Chair) (virtual)
Diana Almodovar – Development Engineering Division (Vice-Chair) (in-person)
Renzo Nastasi – Transportation Planning Division (in-person)
Raymond Williams – Engineering Division (in-person)
Humberto Castellero – Traffic Engineering Division (in-person)
Mindy Cummings – Real Estate Management Division (virtual)
Eric Raasch – Planning Division (virtual)

County Staff Present: Roberta Alfonso – County Attorney’s Office (virtual)
Joy Carmichael – County Attorney’s Office (virtual)
Stephanie Stone – County Attorney’s Office (virtual)
Joe Kunkel – Public Works Department (virtual)
Gina Segui – Risk Management Division (virtual)
Jeff Dunn – Planning, Environmental & Development Services Department (virtual)
Brian Sanders – Transportation Planning Division (virtual)
Mirna Barq – Transportation Planning Division (virtual)
Nannette Chiesa – Transportation Planning Division (virtual)
Tammilea Chami – Transportation Planning Division (virtual)
Heather Brownlie – Transportation Planning Division (virtual)

Mr. Weiss called the meeting to order at 9:04 a.m.

Public Comment

Mr. Weiss inquired as to Public Comment – no members of the public wished to speak.

Approval of Minutes

The Committee reviewed the minutes from the January 20, 2021 Roadway Agreement Committee (RAC) Meeting.

Ms. M. Cummings made a motion, with a second by Mr. Nastasi, to approve the January 20, 2021 Roadway Agreement Committee Meeting Minutes as presented. Motion carried unanimously.

Activity Summary

Mr. Weiss reviewed the BCC items scheduled for approval.

Ms. Brownlie provided an updated on the Supplemental to Poinciana Boulevard Extension Road Network Agreement.

RAC CONSENT AGENDA ITEM:

- None

RAC NON-CONSENT PROPORTIONATE SHARE ITEM:

- None

RAC AGENDA ITEM:

Horizon West–Town Center Horizon Vue PD Adequate Public Facilities and Road Network Agreement

Road Affected: Avalon Road

Present: Juli James (virtual), Keith Trace (virtual), Sid Gautam (virtual)

Previous RAC: 1/20/21, 1/6/21, 10/28/20, 8/19/20

Mr. Weiss discussed the schedule for this project.

Mr. Raasch confirmed this item has been scheduled for the March 9th BCC.

The Committee commenced their review of the redline version of Horizon West–Town Center Horizon Vue PD Adequate Public Facilities and Road Network Page-by-Page:

Pages 1-2 no changes

Page 3

Mr. Nastasi to confirm dates in section 2.1 with Ms. Barq.

Ms. James reported that the POA has been established.

Pages 4-10 no changes

Page 11

Utilities language to be included. Ms. James has agreed to the prior language. Ms. Alfonso confirmed that the template has recently been updated to include a second sentence which Ms. James finds objectionable. Ms. James stated that the language was not included in the hybrid template provided and was not part of the Silverleaf agreement. In addition, her client is not constructing anything so the last sentence would not be applicable.

Language attempts to protect County from future conflicts similar to occurrence on Jaffers PD in Village I.

Committee discussed whether to only utilize this language in instances where the applicant is the Constructing Owner.

Committee agreed to include only the basic utilities boilerplate language and asked Ms. James to include the prior template language.

If Horizon Vue connects to the existing utilities then they need to run the utility lines outside of the right-of-way so there is no conflict when the County comes through to construct the road.

Mr. Trace indicated that the Horizon Vue design engineer is the same as the engineer for the County road project.

Ms. Almodovar asked Mr. Trace to verify that the utility lines servicing the project does not interfere with the roadway.

Mr. Weiss recommended a meeting between the Road Design Engineer and the Project Engineer to facilitate coordination. Ms. Almodovar agreed that a coordination meeting is needed.

Pages 12-21 no changes

Review of Exhibit D Form of Pond Easement

Pages 22-23 no changes

- Page 24, line 774 Ms. M. Cummings questioned “written notice to Grantor to itself”. The Committee agreed to delete the word “itself”.
- Page 24, lines 776-782 Ms. M. Cummings questioned the timing. The Committee agreed that the language worked for this situation and sufficient remedies are included to protect the County.

Pages 24-25 no changes

Mr. Williams made a motion, with a second by Mr. Castellero, to approve the Horizon West–Town Center Horizon Vue PD Adequate Public Facilities and Road Network Agreement with changes discussed, subject to final review of exhibits by County Survey, subject to final review by the Committee. Motion carried unanimously.

Mr. Weiss adjourned the meeting at 10:04 a.m.

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board, agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631.

Para mayor información en español, por favor llame al (407) 836-3111.